

Oracle Pain Clinic

Broken Appointment Policy

A broken appointment is defined as any reserved block of time scheduled for a patient, in which the patient either verbally cancels less than 24 hours during a business week before the scheduled appointment or just does not show without any advance notice.

If your appointment is scheduled on Monday, you must call the office to cancel at the same time on Friday before as the office is not open over the weekend.

If you are more than 15 minutes late for your appointment, you WILL be rescheduled to our next available appointment time.

If you are non-compliant with the doctor's treatment plan, your appointment will be rescheduled until you become compliant. For example, if you are asked to get x-rays, you need to get them before your next scheduled follow-up appointment.

Below is a list of the fees we will charge you if any of the following appointments are missed:

| | |
|---|----------|
| Follow-up | \$35.00 |
| Injection | \$100.00 |
| Procedures (i.e. RF, SCST trials, Discograms) | \$500.00 |
| Therapy | \$25.00 |
| Psychological Evaluation | \$50.00 |
| Nerve Conduction Study | \$50.00 |

It is necessary for us to enforce these policies in order to be fair to all of our patients. These policies should decrease the waiting time for all patients and help ensure availability and prompt medical care. We understand that a situation may arise where you may not be able to give us a 24 hour cancellation notice. Exceptions may be made on an individual basis providing you have appropriate proof for the delay.

Thank you for your understanding and cooperation.

I have read this broken appointment policy and I agree to the terms outlined.

Signature: _____

Date: ____ / ____ / ____